

## Nauvoo House Clean Checks are coming!

We will be coming around on **Thursday starting at 1:00 pm** so be ready.

Please SIGN-UP below and LEAVE THIS CLEANING SIGN-UP SHEET ON THE COUNTER OR REFRIGERATOR where it can be easily located. **All six jobs must be assigned** regardless of the number of residents in the apartment. Every job must be done and every job must have a person responsible for it.

What does being ready mean? **Clean your personal space in your room**; make your bed, pick up & put away your shoes and clothes, organize your desk (stack papers and things neatly), take out your trash, vacuum the floor, etc... **Then clean your shared space.**

Job #1: \_\_\_\_\_ Bed:                   (circle one)

### Bathroom #1

- \_\_\_\_\_ Clean Shower - don't forget to move all your Shampoo's & Conditioners :)
- \_\_\_\_\_ Clean ALL Surfaces of the Toilet - INSIDE & OUTSIDE the BOWL, Seat, Lid, Hinges, Bolts & Tank Top
- \_\_\_\_\_ Sweep & **Mop** Floor - Remember this includes behind and around the Toilet.
- \_\_\_\_\_ Take out the Trash
- \_\_\_\_\_ Clean any mold you see (especially from the walls above the shower)

Job #2: \_\_\_\_\_ Bed:                   (circle one)

### Bathroom #2

- \_\_\_\_\_ Clean Shower - don't forget to move all your Shampoo's & Conditioners :)
- \_\_\_\_\_ Clean ALL Surfaces of the Toilet - INSIDE & OUTSIDE the BOWL, Seat, Lid, Hinges, Bolts & Tank Top
- \_\_\_\_\_ Sweep & **Mop** Floor - Remember this includes behind and around the Toilet
- \_\_\_\_\_ Take out the Trash
- \_\_\_\_\_ Clean any mold you see (especially from the walls above the shower)

Job #3: \_\_\_\_\_ Bed:                   (circle one)

### Vanity Area

- \_\_\_\_\_ Mirror Cleaned - Believe it or not Water works the best.
- \_\_\_\_\_ Vanity TOTALLY Cleared off - Please leave your soap.
- \_\_\_\_\_ Sink, Vanity & Fixtures Cleaned & Dried - don't forget where the sink meets the counter.
- \_\_\_\_\_ Sweep & **Mop** the Floor
- \_\_\_\_\_ (Women Only) Wipe Front of Washer & Dryer, and Black Gasket inside Washer (where socks get stuck)
- \_\_\_\_\_ Dust off the Light fixture

Job #4: \_\_\_\_\_ Bed:                   (circle one)

### Floors & Living Room

- \_\_\_\_\_ Vacuum Living Room & Hallway
- \_\_\_\_\_ Sweep & **Mop** Kitchen Floor
- \_\_\_\_\_ Tidy the Living Room
- \_\_\_\_\_ Clean the balcony/walkway in front of your apartment

Job #5: \_\_\_\_\_ Bed:                   (circle one)

### Kitchen

- \_\_\_\_\_ Dishes Done & Put Away
- \_\_\_\_\_ Counters Cleaned
- \_\_\_\_\_ Clean & Shine Sink & Faucet
- \_\_\_\_\_ Refrigerator & Freezer - Remove Spoiled Food & Clean all Visible areas. Also sanitize the handle :)
- \_\_\_\_\_ Take out Trash Address Overall Organization

Job #6: \_\_\_\_\_ Bed:                   (circle one)

### Appliances (Magic Erasers are Magic)

- \_\_\_\_\_ Microwave - Clean Inside (Sides, Top, Bottom, Back, Door & Turn Table) & Outside (Door, Handle & Control Panel)
- \_\_\_\_\_ Dishwasher - Door & Control Panel
- \_\_\_\_\_ Stove - Clean Stovetop & Controls (under drip pans too)
- \_\_\_\_\_ Oven - Wipe it out (I would put foil under the bottom element for easy clean-up)

We hope you pass ☺ If you don't, we'll let you know & charge a **\$10.00 recheck fee**. Rechecks are on Friday starting at 1:00 pm (so it can be done before any weekend activities ☺). If you still don't pass we will be prepared to clean for you. The minimum fee is \$20. We love having you here and hope your homes can be a clean, peaceful place for you to live!